



MAC

Midwest Archives Conference



**Midwest Archives Conference
Annual Spring Meeting
April 28–30, 2005
Wyndham Chicago
Chicago, Illinois**



The Midwest Archives Conference wishes to thank the following businesses and organizations that, as of press time, have generously provided support for the MAC Spring 2005 meeting:

American Association of Nurse Anesthetists, Park Ridge

Archdiocese of Chicago's Joseph Cardinal Bernardin
Archives and Records Center, Chicago

Chicago Area Archivists

Gannon Center for Women and Leadership, Loyola University, Chicago

Jewish Genealogical Society of Illinois, Northbrook

Florence and Ike Sewell Museum of
Northwestern Memorial Hospital, Chicago

University of Illinois at Chicago Library

University Products, Holyoke, Massachusetts

Local Arrangements Committee

Kathy Koch (cochair), Susan Rishworth (cochair), Martha Briggs, Heidi Butler, Laura Carroll, Kathleen Feeney, Julia Hendry, Susan Sacharski, Eric Schuster, Martin Tuohy, Frank Villella, Kathy Young.

Program Committee

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THE MEETING AT A GLANCE

A Windy City Welcome!

Chicago welcomes back the Midwest Archives Conference for its annual spring meeting, April 28–30, 2005. The meeting will be held at the Wyndham Chicago, one block east of North Michigan Avenue’s “Magnificent Mile,” Chicago’s center of glitz and glamour, yet still easy distance from all the cultural and recreational amenities that the Windy City has to offer. To further entice you, we’ve arranged entertaining tours, enlightening workshops and sessions, and scintillating special events that, all together, will make your stay in Chicago a memorable one, indeed!

Using This Program

In this program you’ll find all the information you need to plan your attendance at MAC’s spring meeting. From preconference workshops to registration, it’s all in here. Here’s how it’s laid out:

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Registration

As usual, MAC’s meeting registration fee is an incomparable value. At only \$50 for advance registration (\$35 for students), it’s hard to beat. But to take advantage of this advance registration rate, your registration **must be postmarked by March 31, 2005**. Mail registrations cannot be accepted after April 18; after that date you must register on-site. For the registration form, see page 19 of this program or visit the MAC Web site at <www.midwestarchives.org>.

Americans with Disabilities Act

MAC welcomes individuals with disabilities to participate in its events. If you have a visual, aural, or other impairment that qualifies as a disability under the Americans with Disabilities Act, or have other special needs, please contact Susan Rishworth at SRishworth@facs.org or at 312-202-5270.

THE MEETING AT A GLANCE

Workshops

Preconference workshops signal the start of our Chicago experience. On Wednesday, April 27, the Society of American Archivists (SAA) will offer its full-day “Basic Electronic Records” workshop. MAC’s half-day workshop on the fundamentals of accessioning will take place Thursday morning, April 28. For more information, see pages 10 and 11.

In addition, two half-day workshops will be held during the meeting proper: one on disaster planning in the digital age (Friday morning) and another on handling archival photographs (Saturday morning). Details can be found on page 11.

All workshops require advance registration.

Concurrent Sessions

The Program Committee has arranged a slate of diverse and intriguing session topics, including African-American music, religious archival resources, veterans’ history, large collection processing, electronic records, anniversaries, and archival reference. Sessions begin Thursday afternoon, April 28, and continue through Saturday morning, April 30. For full descriptions, see pages 12–18.

Special Events

Starting with the opening plenary session (featuring acclaimed Chicago mystery writer Sara Paretsky), the spring meeting is packed with events designed to both enlighten and entertain. Thursday evening, meet your colleagues in the west Loop for MAC’s Opening Reception at the Archdiocese of Chicago’s Joseph Cardinal Bernardin Archives and Records Center. On Friday, take in the Vendor Fair, partake in the return of the MAC Raffle, sign up for the restaurant tours, and join us for the ever-popular Chicago pub crawl. If you’re a new MAC member, dinner’s on us at the New Members’ Dinner. And everyone is invited (and encouraged) to attend Friday afternoon’s Members’ Meeting, where you’ll find out what MAC is up to—always a fun time! More information on the meeting’s special events is available on pages 6–7.

Tours

The Local Arrangements Committee has planned an array of tour destinations, downtown and beyond. Visit the new Millennium Park and the venerable Chicago Cultural Center or, in the heart of the Loop, the Cook County Circuit Court Archives. Moving progressively south are tours of the Prairie Avenue Historic District’s Clarke and Glessner houses, Hyde Park’s University of Chicago Library, and the southwest side’s National Archives and Records Administration, Great Lakes Region. Finally, the tour of Graceland Cemetery on Chicago’s north side is a perennial MAC favorite.

Details on these offerings are on pages 8–9. Tours are open to a limited number of participants, so register early. Information on self-guided walking tours will also be available in the meeting’s registration area.

Vendor Fair and Breaks

Between program offerings, mingle with your colleagues and enjoy refreshments during the session breaks. And be sure to visit the Vendor Fair on Friday, April 29, from 9:30 A.M. to 3:30 P.M. Meet vendor representatives and learn about a wide range of archival products and services.



THE MEETING AT A GLANCE

MAC Raffle

Don't miss your chance to win incredible prizes in the MAC Raffle! All proceeds will benefit the Archie Motley Memorial Scholarship Fund for Minority Students. Tickets will be sold Thursday and Friday, *so buy early and often*. The drawing will take place at the Friday afternoon break, with the top prizes awarded during the MAC Members' Meeting.

Accommodations

The MAC spring meeting hotel, the Wyndham Chicago, is located in downtown Chicago at 633 North St. Clair Street (at the intersection of St. Clair and Erie Streets). A block of rooms has been reserved at a special rate of \$154 for single and double occupancy, terrific for such a great location! Room rates and availability are guaranteed through March 22. Check-in is 4:00 P.M. and checkout is 11:00 A.M. You can make reservations on-line at <www.wyndham.com/hotels/ORDDT/main.wnt>, or by calling 312-573-0300 or 1-800-996-3426. Be sure to request the Midwest Archives Conference rate.



Michigan Avenue, present day. Courtesy Ron Schramm, Chicago Convention & Tourism Bureau.

THE MEETING AT A GLANCE

Roommate Matchup

A list of attendees seeking roommates for the meeting will be maintained and distributed to interested parties. If you wish to use this service, please forward your contact information (name, telephone number, and E-mail address), roommate preference (female/male, smoker/nonsmoker), and dates a roommate is needed to Heidi Butler (Heidi_J_Butler@rush.edu or 312-942-7214) by April 2, 2005.

Child Care

If you are unable to make private arrangements for your child-care needs, please contact the concierge at the Wyndham Chicago (312-573-0300) for a list of local child-care providers. The hotel requires a signed release before providing this list, so it is recommended that you contact the concierge as soon as possible.

Transportation

Chicago is nothing if not accessible by plane, train, or automobile. Here are some helpful details to get you there:

By air:

Chicago is served by Midway Airport and O'Hare International Airport. The Wyndham Chicago is approximately 12 miles from Midway, and approximately 20 miles from O'Hare. The Wyndham does not offer airport shuttle service, but there are several options for transport between both airports and the hotel, including taxis, Continental Airport Express shuttles (offering meeting attendees a discount), and Chicago Transit Authority (CTA) train lines (better known as the "El"). For costs and detailed instructions, see the MAC Web site at <www.midwestarchives.org>.



THE MEETING AT A GLANCE

By train:

Chicago's Union Station is located at 225 South Canal Street. From there, you can take a taxi or a CTA ("El") train. Especially for this meeting, Amtrak is offering attendees a 10 percent discount on the lowest available fare to Chicago between April 25 and May 3, 2005. For all the details on the Amtrak deal or the best routes from the station to the Wyndham Chicago, see the MAC Web site at <www.midwestarchives.org>.

By car:

There are several ways to get to the Wyndham Chicago if you drive. For detailed directions, see the MAC Web site at <www.midwestarchives.org>.

Valet parking is available at the Wyndham Chicago for \$24 per day. Parking rates at the Huron/St. Clair garage, one-half block north of the Wyndham, are \$28 for 3 to 12 hours or \$32 per day. Other garages in the area have similar rates. Street parking is difficult and often limited to metered spaces.

Weather

Chicago in the spring can be tricky. The normal high for the end of April is 60°F and the normal low is 40°F, but actual temperatures can give you a glimpse of summer or a flashback to winter. Don't forget about the famous downtown winds and the cooling effect of Lake Michigan.

Tourism Information

Please visit the MAC Web site, <www.midwestarchives.org>, for a list of tourism Web sites to help you plan your visit to Chicago.



Courtesy Lake County Discovery Museum, Curt Teich Postcard Archives.

SPECIAL EVENTS

Thursday, April 28
1:30 P.M.—3:00 P.M.

Plenary Session

The keynote address at our opening plenary session will be given by Sara Paretsky, a Chicago-based mystery writer. Paretsky is best known for her series of novels recounting the adventures of Chicago private detective V. I. Warshawski. In *Blacklist*, the 11th and most recent installment, the intrepid investigator conducts research at several local archival repositories (mentioned by name, with pseudonymous archivists) where she uncovers historical clues that help her solve the case. Paretsky has also been outspoken about the U.S. Patriot Act and its impact on libraries. Her presentation is sure to be both entertaining and filled with local color. For more information, see page 12.

Thursday, April 28
6:00 P.M.—8:00 P.M.

Opening Reception

Join your colleagues for the Opening Reception at a Chicago meeting favorite: the Archdiocese of Chicago's Joseph Cardinal Bernardin Archives and Records Center. Hors d'oeuvres and beverages will be served; special entertainment will be provided by members of the Chicago Symphony Orchestra. The archives moved to its present state-of-the-art facility at 711 West Monroe Street in the west Loop in 1996. It was named to honor the legacy of the spiritual leader who was committed to preserving archdiocesan history.

During the reception, you'll also have an opportunity to tour historic Old St. Patrick's Church, Chicago's oldest public building. Opened on Christmas Day 1856, it survived the Great Fire of 1871. Its interior features some of this country's best-known Celtic Revival art. Church tours will depart from the reception at 6:15 P.M., 6:45 P.M., and 7:15 P.M. Special thanks to Jac Treanor and his associates at the Archdiocese Archives and Records Center for hosting both the reception and tours.

Buses will depart from the hotel lobby beginning at 5:45 P.M., and circle continuously between the reception and the hotel.

Friday, April 29
3:30 P.M.—5:00 P.M.

Members' Meeting

Join your fellow MAC members for this debut event, which is now much more than just the "business meeting" of old. While helping yourself to beverages and snacks, help honor MAC's award recipients, find out about MAC's present and future doings, vote on important developments, and generally enjoy the casual camaraderie. And don't forget: the top raffle prizes will be awarded here. The Members' Meeting is sure to be full of surprises: this is MAC at its best!



SPECIAL EVENTS

Friday, April 29

6:00 P.M.—8:00 P.M.

New Members' Dinner

Are you new to MAC? Then join your fellow newbies for a free dinner and a chance to hobnob with MAC officers, Council members, and the Membership Committee. This event is open to members of less than one year who are attending their first meeting. Be sure to check "New Members' Dinner" on the Workshops, Tours, Sessions, and Special Events Checklist if you plan to attend. Meet in the hotel lobby at 5:45 P.M.

Friday, April 29

6:00 P.M.—8:00 P.M.

Restaurant Tours

Sample some of Chicago's amazing cuisine and join the fun on the popular Restaurant Tour. Members of the Local Arrangements Committee will guide you through the streets of Chicago to your culinary destination. Sign-up sheets will be posted in the registration area. Groups generally meet in the hotel lobby at 5:45 P.M.

Friday, April 29

7:00 P.M.—?

Pub Crawl

Join Chicago archivist and Pub Crawl veteran Bart Ryckbosch (Chicago Art Institute) as he leads you on a journey to Chicago's favorite pubs to sample beers from around the world. Enrollment is limited to 15; participants will pay for transportation between pubs (cabs or public transportation) and for their beverages. Be sure to check "Pub Crawl" on the Workshops, Tours, Sessions, and Special Events Checklist if you wish to be included. Meet in the hotel lobby at 7:00 P.M.



Circulation desk under the world's largest Tiffany dome in the Chicago Public Library (now the Chicago Cultural Center), c. 1940. Courtesy University of Illinois at Chicago, The University Library, Chicago Photographic Collection, CPC 28342-8).

TOURS

Thursday, April 28
9:00 A.M.–11:30 A.M.

Millennium Park and the Chicago Cultural Center

Millennium Park, Chicago's new "front yard," ranks among the world's most remarkable urban spaces. Located on Michigan Avenue between Randolph and Monroe Streets, the 24.5-acre park is an unprecedented center for world-class art, music, architecture, and landscape design. Among the park's prominent features is the dazzling Jay Pritzker Pavilion, the most sophisticated outdoor concert venue of its kind in the United States, designed by Frank Gehry, one of the world's greatest living architects. The Chicago Architecture Foundation will conduct this tour. For more information on the history and features of the park, visit <www.chicagotraveler.com/chicago_millennium_park.htm>.

The beaux-arts style Chicago Cultural Center opened in 1897 as the Chicago Public Library's first home. Listed on the National Register of Historic Places, it features a sumptuous interior of marble, polished brass, colored stone, fine hardwoods, Favre glass mosaics, and the world's largest Tiffany stained-glass dome. Rededicated in 1991 as the Chicago Cultural Center, the building is home to the city's Department of Cultural Affairs and hosts hundreds of free fine arts programs and exhibitions each year. For more on the Chicago Culture Center, see <www.chicagotraveler.com/attractions/chicago-cultural-center.html>.

Maximum participants: 40

Cost: \$15 (advance registration required)

Thursday, April 28
9:00 A.M.–12:30 P.M.

National Archives and Records Administration, Great Lakes Region, and The University of Chicago Special Collections Research Center

NARA's Great Lakes Region facility houses and makes accessible more than 75,000 cubic feet of historical records from six Midwestern states, dating back to 1800. Collections include records of Native American reservations and Indian agencies in the upper Midwest, firsthand accounts of Great Lakes shipwrecks, the Manhattan Project's records, Abraham Lincoln's federal court cases, and the records of Alphonse (Al) Capone's 1931 federal tax-evasion trial. The tour includes the new Archival Research Center and the archives, records management, and records center programs. Visit the center's Web site at <www.archives.gov/facilities/il/chicago.html>.

The University of Chicago Library's Special Collections Research Center (SCRC) is the principal repository for manuscripts, archives, and rare books that stimulate and support teaching and research at the world-renowned university. Collections document the university's history and the work of faculty and students in fields ranging from sociology to economics to physics. Among other materials housed there are the papers of civil rights activist Ida B. Wells, the Goodspeed Collection of New Testament manuscripts, and records of organizations associated with the post-World War II atomic scientists' movement. The tour will include a brief presentation and exhibit of materials from the Chicago Jazz Archives, also housed in the university library.

Maximum participants: 50

Cost: \$15 (advance registration required)



TOURS

Friday, April 29
9:00 A.M.–12:30 P.M.

Prairie Avenue Historic District’s Clarke and Glessner Houses, and Graphic Conservation Company

Chicago’s Prairie Avenue Historic District was once home to many of the city’s most prominent citizens. Two of the district’s landmark properties, the Clarke and Glessner houses, highlight this tour. The Clarke House (1836) is the city’s oldest surviving house and an excellent example of Greek Revival architecture. Its furnishings depict life on the mid-nineteenth-century urban frontier. The Glessner House (1887) is a landmark of Chicago’s Gilded Age, whose Romanesque Revival exterior belies the warmth and charm of its English Arts and Crafts interior. See <www.ci.chi.il.us/Landmarks/P/PrairieAveDistrict.html> for more information.

Graphic Conservation Company, <www.graphicconservation.com>, located on the Chicago River, provides paper conservation and preservation services to archives, libraries, museums, and individuals throughout the United States. In addition to a demonstration of conservation work in progress, you’ll enjoy excellent views of the skyline, the river, and two of the city’s 54 movable bridges.

Maximum participants: 35

Cost: \$30 (advance registration required)

Friday, April 29
1:30 P.M.–3:30 P.M.

Archives of the Clerk of the Circuit Court of Cook County

Established in 1992, the archives maintains historically significant records created by the Cook County Court system, the second-largest court system in the world. More than three million separate court cases dating to 1871 constitute the largest single collection of historical documents for researching the social, political, and economic history of the Chicago metropolitan region. They are a treasure trove of famous (and infamous) people, organizations, and events. Visit <www.cookcountyclerkofcourt.org/Archives/_archives_.htm> for more information.

Maximum participants: 25

Cost: \$5 (advance registration required)

Saturday, April 30
1:00 P.M.–2:30 P.M.

In Good Spirits: A Walking Tour of Graceland Cemetery

Graceland Cemetery, <www.graveyards.com/graceland>, listed on the National Register of Historic Places, was *the* place to be buried for Chicago’s rich and famous, from the late nineteenth century until the mid-twentieth. Join landscape historian Barbara Geiger on a post-meeting ramble highlighting the naturalistic design of the grounds, fascinating stories of some of the important Chicagoans buried here, and monuments recognized as architectural masterpieces. This is a walking tour, so wear comfortable shoes and be prepared to walk up to two miles.

Maximum participants: 20

Cost: \$20 (advance registration required)

WORKSHOPS

Wednesday, April 27
9:00 A.M.–5:00 P.M.



THE SOCIETY of
AMERICAN ARCHIVISTS

SAA Workshop: Basic Electronic Records

You have to start somewhere and this workshop gives you the basics. You are introduced to the principles of preserving and providing access to records in digital formats. Upon completing this workshop you will have:

- Identified goals and objectives for addressing electronic records within your own institution's mission
- Discussed and examined various technical and organizational issues
- Acquired a tentative plan for action within your organization

This workshop is intended for archivists who have a good understanding of archival principles and techniques, but who need basic training in how to apply those principles to records in electronic form. Participants will be asked to respond to a questionnaire to ensure that their specific learning needs are addressed. Registration: SAA members: \$185; nonmembers: \$235 (after March 27, SAA members: \$220; nonmembers: \$270). Enrollment is limited to 30.

Enrollees must register directly with SAA. The registration form is available from SAA's Web site at <www.archivists.org/prof-education/workshop-detail.asp?id=1333>.

Continuing Education Units (CEUs): 0.75

ACA Archival Recertification Credits: 5

Instructor: Geoffrey A. Huth, Manager, Records Service Development,
New York State Archives, Albany, New York



Chicago police confront protesters near the Grant Park bandshell during the 1968 Democratic National Convention. Courtesy National Archives and Records Administration, Great Lakes Region, Records of the U.S. District Court for the Northern District of Illinois, Eastern Division at Chicago. Record Group 21: Chicago Criminal Case File 69CR180, U.S.A. vs. Dellinger, Hoffman, Hayden, et al.

WORKSHOPS

Thursday, April 28
9:00 A.M.–12:00 P.M.



MAC Workshop: Fundamentals of Accessioning

The workshop will focus on the fundamental role of accessioning, which establishes the baseline record-keeping and legal status of incoming archival collections. Using a combination of lecture and demonstration, instructor William Hopkins will walk participants through the accessioning process, addressing such foundational topics as appraisal; care and handling; accession logs and electronic databases; preliminary inventorying and cataloging; conservation and preservation issues and techniques; and handling hazardous materials. The workshop will also discuss the essential role that effective accessioning plays when an institution decides to deaccession a collection.

Instructor: William L. Hopkins, American Heritage Center, Laramie, Wyoming

Registration: \$35. Enrollment is limited to 25.

Friday, April 29
8:30 A.M.–12:00 P.M.

Disasters in the Digital Age: Disaster Planning and Prevention in the Electronic Realm

What to do when the electricity has gone out and you can't get to your computer files? What preventive steps are necessary for long-term access to electronic files before a disaster happens? How do you recover electronic files after a disaster? This workshop will review basic elements of disaster planning and address and assess the potential risks for electronic files and develop plans to address them. Geared toward smaller organizations, the workshop will give tips on handling disasters that affect electronic records.

Instructors: William LeFevre, Walter P. Reuther Library, Wayne State University, Detroit, Michigan
William Gulley, Walter P. Reuther Library, Wayne State University, Detroit, Michigan

Registration: \$35. Enrollment is limited to 20.

Saturday, April 30
8:30 A.M.–12:00 P.M.

Handling Old Photographs

Many archivists face the problem of dealing with a large number of photographs in a new donation. Even in a small shop, there are options for long-term preservation and storage of an image collection. The ability to identify major photographic processes is the important first step in processing and conservation. Based on his experience in working with a large collection of older prints and negatives, Stephen Van Buren will outline best practices for photographic care and maintenance, including identification, dating, conservation, storage, and access issues, citing examples from a large local history collection.

Instructor: Stephen Van Buren, South Dakota State University, Brookings, South Dakota

Registration: \$35. Enrollment is limited to 20.

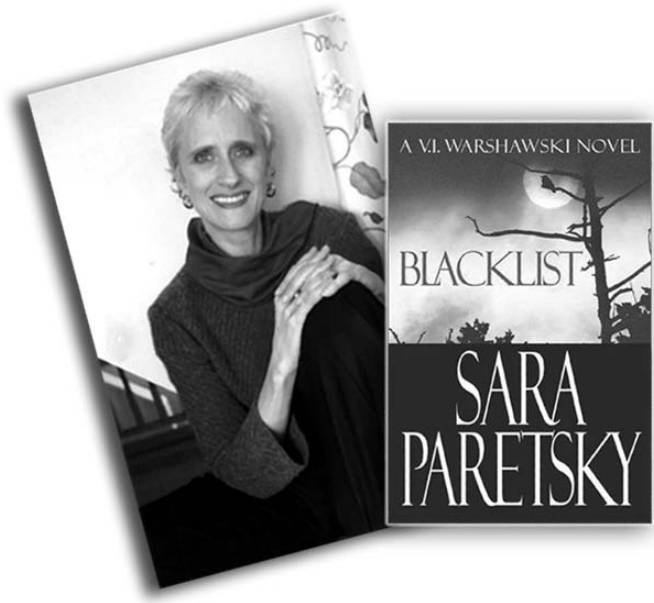
Thursday, April 28
1:30 P.M.—3:00 P.M.

Going for the Gold: *Blacklist*, the Vivian G. Harsh Archives, and a Mystery Writer’s Archival Research, presented by Sara Paretsky

When Sara Paretsky introduced private detective V. I. Warshawski in *Indemnity Only* in 1982, she revolutionized the mystery world. By creating a female investigator who uses her wits as well as her fists, Paretsky challenged a genre in which women traditionally were either vamps or victims. Hailed by both critics and readers, *Indemnity Only* was followed by 10 more best-selling Warshawski novels. The latest, *Blacklist*, was published in 2003. *Blacklist* won the Gold Dagger from the British Crime Writers for best novel of the year; Paretsky already won the BCW Cartier Diamond Dagger for lifetime achievement in 2002. Paretsky’s work is celebrated in Pamela Beere Briggs’s documentary, *Women of Mystery*.

Paretsky’s deep-rooted concern for social justice, the hallmark of her novels, has carried her voice beyond the world of crime fiction. A frequent contributor to *The New York Times* op-ed page, and a speaker at such places as the Library of Congress and Oxford University, she is an impassioned advocate for those on society’s margins and has helped open doors for other women. *Ms. Magazine* named her Woman of the Year in 1988 for her role in founding Sisters in Crime, an advocacy group for women writers. In 2001, Paretsky created the Sara and Two C-Dogs Foundation to support girls and women in the arts, letters, and sciences. She has established scholarships at the University of Kansas and has mentored students in Chicago’s inner-city schools.

Paretsky grew up in eastern Kansas, attending a two-room country school. Her lifelong love of baseball and underdogs came from playing third base on a team that always finished at the bottom of its league. Her first published writing appeared in *American Girl* magazine when she was 11. In 1966, Paretsky came to Chicago to do community service in the neighborhood where Martin Luther King was organizing. Staying on to make Chicago her home, she received a Ph.D. in history and an M.B.A. from the University of Chicago. She still lives here with her husband, a physics professor at The University of Chicago, their wonder dog Callie, and near their adored granddaughter.



Thursday, April 28
3:30 P.M.—5:00 P.M.

More Product, Less Process? Processing Large Twentieth-Century Collections

At this turn of the century, archivists are faced with huge backlogs resulting from the breadth of contemporary information sources and the increasing size of these collections since the 1950s. Recent research indicates that traditional archival approaches to processing fail to address the reality of large modern collections. In this session, Meissner and Greene present a user-centered and practical reconception of the goals of processing large manuscript collections.

Moderator: Lisa Carter, University of Kentucky, Lexington, Kentucky

Presenters: Mark Greene, American Heritage Center,
 Laramie, Wyoming
 Dennis Meissner, Minnesota Historical Society,
 St. Paul, Minnesota

Women's History: Focus on Outreach

This session goes beyond the archival repository to highlight three different approaches to presenting women's history. All three are drawn from the extraordinary resources of the Chicago area. One presenter discusses innovative programs to introduce girls to the life of a noted nineteenth-century woman; the second describes the experience of publishing an Arcadia Press book that illuminates a women's historic site; and the third shows how a mid-twentieth-century house-museum documents a transitional era for women.

Presenters: Liora Cobin, Frances Willard Historical Association,
 Evanston, Illinois
 Peggy Glowacki, University of Illinois at Chicago, Illinois
 Jane Nicoll, Park Forest Public Library, Park Forest, Illinois

MAC: The Old Guard and the Young Lions

Many changes have taken place in the archival world since the first Midwest Archives Conference meeting in 1972. What groundwork was laid by the first generation, and what new ground is being broken by the young archivists of today? This session will involve the audience in lively discussion as representatives of two generations of Midwest archivists talk about their similarities and differences, and their views on future directions.

Moderator: Joel Wurl, University of Minnesota, Minneapolis,
 Minnesota

Old Guard: Patrick Quinn, Northwestern University, Evanston, Illinois

Young Lions: Ilana Pergam, Leo Burnett Worldwide, Inc., Chicago, Illinois
 Daardi Sizemore, Minnesota State University, Mankato,
 Minnesota

Friday April 29
8:30 A.M.–10:00 A.M.

Worth a Thousand Words: The Historical Value and Challenges of Audiovisual News Collections

Collections of newspaper photographs and broadcast news tapes are visual records of individuals and events that represent a region and document how it fits into national history. Important as they are to documenting local history, these collections are daunting to collect, process, and preserve. This session will explore the value of these collections and the challenges archivists face, from the sheer size of these collections to appraisal, funding, and rights agreements.

Moderator-Presenter: Deirdre Scaggs, University of Kentucky, Lexington, Kentucky

Presenters: Debra Bade, *Chicago Tribune*, Chicago, Illinois
Lisa Janssen, The History Makers, Chicago, Illinois

More than Religion: Using Religious Archival Resources in the New Millennium

American religious archives hold significant resources for historians, sociologists, and genealogists. However, many avoid using religious collections because of unfamiliarity with religious concepts or lack of awareness of what the repositories offer. Panelists will highlight the rich variety and relevance to society of religious archival holdings and show how these collections of records, papers, photographs, and publications can provide keys to understanding individual action, community development, and social movements.

Moderator: Rima Lunin Schultz, University of Illinois at Chicago, Illinois

Presenters: Edward C. Cade, United Church of Christ, Cleveland, Ohio
Malachy McCarthy, Claretian Missionaries Archives, Chicago, Illinois
Richard Seidel, Episcopal Diocese of Chicago, Chicago, Illinois

Friday, April 29
8:30 A.M.–12:00 P.M.

Workshop: Disasters in the Digital Age: Disaster Planning and Prevention in the Electronic Realm

See page 11 for description. Advance registration required.

Friday, April 29
10:30 A.M.–12:00 P.M.

Spreading the Gospel: Documenting African-American Music

Gospel music, rooted in African traditions and African-American religious practices, is one of the most significant and enduring African-American music genres. Yet gospel has not enjoyed the same degree of scholarly attention given to other idioms such as jazz or blues. This session provides an overview of African-American religious music, discussion of the particular obstacles in documenting gospel music traditions, and highlighting gospel collections with a Chicago connection.

Moderator: Michael Flug, Chicago Public Library, Chicago, Illinois

Presenters: Suzanne Flandreau, Columbia College, Chicago, Illinois
 Brenda Nelson-Strauss, Indiana University,
 Bloomington, Indiana
 John Russick, Chicago Historical Society, Chicago, Illinois

What to Really Expect as a Professional Archivist: The First Job and Career Development

In this session, three archivists in their first professional positions will share their insights into getting that first job and the significance of early career development. Participants from museum, historical society, and university archives settings will address such topics as tips for finding the first job; the challenges of working in temporary, grant-funded positions; and the importance of professional development and networking. Time will be allotted for discussion among the speakers and with the audience.

Moderator: Tim Ericson, University of Wisconsin–Milwaukee, Wisconsin

Presenters: Emily Castle, Indiana Historical Society, Indianapolis, Indiana
 Russell Horton, Wisconsin Veterans Museum,
 Madison, Wisconsin
 Julia Stringfellow, University of California, Irvine, California



Bath time at the Hull-House Settlement House. Courtesy University of Illinois at Chicago, The University Library, Jane Addams Memorial Collection, JAMC 3157.

Friday, April 29
1:30 P.M.—3:00 P.M.

Joining Together for Success: Cooperative Digital Archives Projects

Digital library and archives consortia draw together resources from across departments or institutions, allowing repositories to pool limited resources while providing enhanced on-line access to their collections. This session will highlight the challenges and benefits of these cooperative ventures. Speakers from the Minnesota Digital Library Coalition, the Ohio Memory Project, and the Upper Mississippi Valley Digital Image Archive will discuss acquiring funding and skills, beginning a project, working with institutions big and small, and sustainability.

Moderator: Laurie Gemmill, OCLC, Online Computer Library Center, Inc.,
Dublin, Ohio

Presenters: Jim Dildine, Minnesota Historical Society, St. Paul, Minnesota
Jamie Nelson, Augustana College, Rock Island, Illinois
Angela O'Neal, Ohio Historical Society, Columbus, Ohio

The Veterans History Project and the Midwest

The Veterans History Project, an initiative of the Library of Congress, is the nation's best-known center for collecting and preserving the memories—oral histories, documents, and images—of those who served in America's armed conflicts from World War II to the present. This session will examine the Midwestern roots of this ambitious undertaking with comments from individuals who have helped shepherd the project from its earliest days.

Moderator: Nicki Cardwell, Congressional Aide to former U.S.
Representative Karen McCarthy (D-MO),
Independence, Missouri

Presenters: Barbara Fegan, Veterans History Project Interviewer
Carol Martin, Harry S. Truman Presidential Library,
Independence, Missouri
Sara Rouse, Library of Congress, Washington, D.C.

The Archival Reference Environment in the Twenty-First Century

E-mail, EAD, and the World Wide Web have led to an increased number of patrons—many of them inexperienced, first-time users—who seek archival reference services. To meet the growing demands on their time, archivists have initiated strategies, including fee-based services, creation of "FAQ" pages and on-line forms for reference inquiries, and adopting on-line chat groups. Panelists will discuss these developments and suggest practical ways to meet the new challenges of providing archival reference service.

Moderator: Steve Charter, Bowling Green State University,
Bowling Green, Ohio

Presenters: Tracey Baker, Minnesota Historical Society, St. Paul, Minnesota
Lin Fredericksen, Kansas State Historical Society,
Topeka, Kansas
Karen Jania, University of Michigan, Ann Arbor, Michigan

Saturday, April 30
8:30 A.M.–10:00 A.M.

Documenting Internet2: A Collaborative Model for Developing Electronic Records Capacities in the Small Archival Repository

What options are available to a traditional, small-scale manuscript repository when the core documentation in its primary collecting area is no longer created in traditionally manageable formats? How do we continue to fulfill our mission when the stable, structured organizations we are accustomed to documenting become dynamic, decentralized, high-tech collaborations such as Internet2? In this session, project partners report on the methods, findings, and implementation decisions of this 18-month NHPRC-funded project.

Moderator: Beth Kaplan, Charles Babbage Institute, University of Minnesota, Minneapolis, Minnesota

Presenters: Philip Bantin, Indiana University, Bloomington, Indiana
Barbara Nanzig, Chief of Staff, Internet2, Ann Arbor, Michigan
Carrie Seib, Charles Babbage Institute, University of Minnesota, Minneapolis, Minnesota

When the World Comes Knocking at Your Door: How Centennials and Other Anniversaries Challenge Archives

Archivists play a critical role in organizing and supporting events that celebrate the anniversary of an institution, life, or event. In many cases, archivists are charged with developing both traditional and on-line exhibits, coordinating public programs, and dealing with media and institutional requests for information. Bringing together archivists who have participated in the planning and execution of anniversary events, this panel explores the role of the archivist “when the world comes knocking at your door.”

Moderator: George Bain, Ohio University, Athens, Ohio

Presenters: Dawne Dewey, Wright State University, Dayton, Ohio
Kristina Gray Perez, Missouri Historical Society, St. Louis, Missouri
Sue Topp, Motorola Archives, Schaumburg, Illinois

Saturday, April 30
8:30 A.M.–12:00 P.M.

Workshop: Handling Old Photographs

See page 11 for description. Advance registration required.

Saturday, April 30
10:30 A.M.–12:00 P.M.

Building the Case and the Cash for Archives and Special Collections: One University, Three Approaches

This session presents three case studies showing how different departments at the University of Illinois worked to increase financial support through creative initiatives. Strategies involved shifting the archives' records management functions to Strategic Information Management Services, developing a reproduction pricing structure for Chicago's City 2000 photographic collections, and creating new public engagement opportunities for the Sousa Archives and Center for American Music.

Moderator: Joanne Kaczmarek, University of Illinois at Urbana-Champaign, Illinois

Presenters: David Austin, University of Illinois at Chicago, Illinois
 Beth Leitz, University of Illinois at Urbana-Champaign, Illinois
 Scott Schwartz, University of Illinois at Urbana-Champaign, Illinois

If I Could Turn Back Time: Dealing with Disasters in Archival Repositories

To prevent loss of collection materials, archivists must be prepared to handle both minor incidents and large-scale emergencies. This session is designed to aid archivists in preparing for emergencies and implementing disaster preparedness and response procedures. Speakers will discuss experiences with disasters in the archives, offer tips on what to include in disaster plans, resources for disaster preparedness and response, salvage of damaged materials, insurance coverage, working with vendors, and emergency salvage grant funding.

Moderator: Sammie Morris, Purdue University, West Lafayette, Indiana

Presenters: Tom Clareson, OCLC Online Computer Library Center, Inc., Dublin, Ohio
 Blythe Lee, West Lafayette Public Library, West Lafayette, Indiana
 Jeanne Millin, Federal Emergency Management Agency, Chicago, Illinois



Lewis Towers at Water Tower Campus, c. 1950s. Courtesy University Photograph Collection, Loyola University Chicago Archives.

REGISTRATION FORM: MIDWEST ARCHIVES CONFERENCE

Annual Spring Meeting, April 28–April 30, 2005
Wyndham Chicago, 633 N. St. Clair Street, Chicago, IL 60611
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Please complete this form and the schedule checklist on the reverse side and send it with your check made payable to “Midwest Archives Conference” to:

**Julia Hendry, Assistant Special Collections Librarian, Richard J. Daley Library,
University of Illinois at Chicago, 801 South Morgan Street, M/C 234, Chicago, IL 60607**

Advance mail registration must be postmarked by March 31, 2005. Registrations submitted by mail will not be accepted after April 18, 2005; after that date, you must register on-site. Requests for refunds must be made in writing and postmarked by April 18, 2005. Your receipt will be included in your conference packet at the on-site registration desk.

Name _____

Name for badge (if different) _____

Institution _____

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E-mail _____

Are you a MAC member? Yes No Please indicate how you heard about this meeting:

Is this the first time you have attended a MAC meeting? Yes No

Registration and Luncheon

Advance registration for MAC members (postmarked by March 31)	\$ 50 _____
Advance registration for nonmembers (postmarked by March 31)	\$ 60 _____
Advance registration for students (postmarked by March 31)	\$ 35 _____
Post-March 31 and on-site registration for MAC members	\$ 60 _____
Post-March 31 and on-site registration for nonmembers	\$ 70 _____
Post-March 31 and on-site registration for students	\$ 45 _____

Tours

Millennium Park and the Chicago Cultural Center	\$ 15 _____
NARA, Great Lakes Region, and the University of Chicago Special Collections	\$ 15 _____
Prairie Avenue's Clarke and Glessner houses, and Graphic Conservation Company	\$ 30 _____
Archives of the Clerk of the Circuit Court of Cook County	\$ 5 _____
In Good Spirits: A Walking Tour of Graceland Cemetery	\$ 20 _____

Workshops (filled on a first-come basis)

SAA Workshop: Basic Electronic Records (register directly with SAA)	
MAC: Fundamentals of Accessioning	\$ 35 _____
Disasters in the Digital Age: Disaster Planning and Prevention in the Electronic Realm	\$ 35 _____
Handling Old Photographs	\$ 35 _____

Total Amount Enclosed \$ _____

Remember to fill out the checklist on the back of this form!



WORKSHOPS, TOURS, SESSIONS, AND SPECIAL EVENTS CHECKLIST

Please check the events you plan to attend. Tours will be filled on a first-come, first-served basis.

Wednesday, April 27

9:00 A.M.–5:00 P.M. _____ SAA Workshop: Basic Electronic Records (register directly with SAA)

Thursday, April 28

8:00 A.M.–12:00 P.M. _____ MAC Council Meeting
9:00 A.M.–12:00 P.M. _____ MAC Workshop: Fundamentals of Accessioning
9:00 A.M.–11:30 A.M. _____ Tour: Millennium Park and the Chicago Cultural Center
9:00 A.M.–12:30 P.M. _____ Tour: NARA, Great Lakes Region, and The University of Chicago Special Collections
1:30 P.M.–3:00 P.M. _____ Plenary Session: Going for the Gold: *Blacklist*, the Vivian G. Harsh Archives, and a Mystery Writer's Archival Research
3:00 P.M.–3:30 P.M. _____ Break
3:30 P.M.–5:00 P.M. _____ Session: More Product, Less Process? Processing Large Twentieth-Century Collections
3:30 P.M.–5:00 P.M. _____ Session: Women's History: Focus on Outreach
3:30 P.M.–5:00 P.M. _____ Session: MAC: The Old Guard and the Young Lions
6:00 P.M.–8:00 P.M. _____ Opening Reception at the Archdiocese of Chicago's Joseph Cardinal Bernardin Archives and Records Center

Friday, April 29

8:30 A.M.–12:00 P.M. _____ Workshop: Disasters in the Digital Age: Disaster Planning and Prevention in the Electronic Realm
8:30 A.M.–10:00 A.M. _____ Session: Worth a Thousand Words: The Historical Value and Challenges of Audiovisual News Collections
8:30 A.M.–10:00 A.M. _____ Session: More than Religion: Using Religious Archival Resources in the New Millennium
9:00 A.M.–12:30 P.M. _____ Tour: Prairie Avenue's Clarke and Glessner Houses, and Graphic Conservation Company
9:30 A.M.–3:30 P.M. _____ Vendor Fair
10:00 A.M.–10:30 A.M. _____ Break
10:30 A.M.–12:00 P.M. _____ Session: Spreading the Gospel: Documenting African-American Music
10:30 A.M.–12:00 P.M. _____ Session: What to *Really* Expect as a Professional Archivist: The First Job and Career Development
1:30 P.M.–3:00 P.M. _____ Session: Joining Together for Success: Cooperative Digital Archives Projects
1:30 P.M.–3:00 P.M. _____ Session: The Veterans History Project and the Midwest
1:30 P.M.–3:00 P.M. _____ Session: The Archival Reference Environment in the Twenty-First Century
1:30 P.M.–3:30 P.M. _____ Tour: Archives of the Clerk of the Circuit Court of Cook County
3:00 P.M.–3:30 P.M. _____ Break
3:30 P.M.–5:00 P.M. _____ Members' Meeting
6:00 P.M.–8:00 P.M. _____ New Members' Dinner
6:00 P.M.–8:00 P.M. _____ Restaurant Tours
7:00 P.M.–? _____ Pub Crawl

Saturday, April 30

8:30 A.M.–12:00 P.M. _____ Workshop: Handling Old Photographs
8:30 A.M.–10:00 A.M. _____ Session: Documenting Internet2: a Collaborative Model for Developing Electronic Records Capacities in the Small Archival Repository
8:30 A.M.–10:00 A.M. _____ Session: When the World Comes Knocking at Your Door: How Centennials and Other Anniversaries Challenge Archives
10:00 A.M.–10:30 A.M. _____ Break
10:30 A.M.–12:00 P.M. _____ Session: Building the Case and the Cash for Archives and Special Collections: One University, Three Approaches
10:30 A.M.–12:00 P.M. _____ Session: If I Could Turn Back Time: Dealing with Disasters in Archival Repositories
1:00 P.M.–2:30 P.M. _____ Tour: In Good Spirits: A Walking Tour of Graceland Cemetery





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Membership fees: \$30 Individual, \$60 Institutional. Membership year runs from January to December. Make checks payable to Midwest Archives Conference. Mail check and this form to Brenda L. Burk, Philanthropic Studies Archivist, IUPUI University Library, 755 W. Michigan Street, Indianapolis, IN 46202.

2005 Spring Meeting



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